



Asia & Pacific Internet Association (APIA) Ltd

**MINUTES OF THE ASIA & PACIFIC INTERNET ASSOCIATION (APIA) LTD
ANNUAL GENERAL MEETING (AGM) HELD ON 27th FEBRUARY 2006
AT THE ROOM 8, PERTH CONVENTION & EXHIBITION CENTRE, WESTERN AUSTRALIA**

Present:	Mr. Gaurab Upadhaya	Vice Chair
	Dr. Philip Smith	Secretary
	Ms. Kyoko Day	Treasurer
	Mr. James Seng	Director
	Mr. Ole Jacobsen	Director
	Mr. Paul Wilson	APNIC – Premium Member
	Mr. Lee Boon Kok	PIKOM - NGO Member
	Mr. Dan E Khoo	PIKOM - Observer
	Mr. Jeremy Liu	TWNIC - NGO Member
	Ms. Ai Chin Lu	TWNIC - Observer
	Mr. Gavin Tweedie	WAIA - NPO Member
	Mr. Simon Chalmers	WAIA - Observer
	Mr. Garin Ganis	APJII - NPO Member
	Mr. Robert Berger	Individual Member
	Mr. Tom Vest	Individual Member
	Mr. Suresh Ramasubramanian	Individual Member
	Mr. Bill Manning	Individual Member
In Attendance:	Ms. Molly Cheam	APIA Secretariat

ITEM

1. CHAIR OF MEETING

In the absence of APIA Chair, Dr. Abhisak Chulya who sends his apologies, Vice Chair, Mr. Gaurab Upadhaya informed the meeting that he shall chair the AGM.

Having determined that there was quorum, he called the meeting to order at 12.40 pm and welcomed all members and observers to the APIA AGM



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2. CONFIRMATION OF MINUTES

The Minutes of the APIA General Meeting held on 22th February 2005 was confirmed with no amendments as proposed by Mr. Ole Jacobsen and seconded by Mr. Bill Manning.

3 MATTERS ARISING

There were no matters arising from the APIA AGM held on 22nd. February 2005.

4. ANNUAL REPORT 2005

Chair of the Meeting, Mr. Gaurab Upadhaya presented APIA's annual report for the year 2005. He highlighted the following:

4.1 Board of Directors

The members of the Board of Directors who served since the last AGM were as follows:

- Dr. Abhisak Chulya, Chairman
- Mr. Gaurab Upadhaya, Vice-Chairman
- Ms. Kyoko Day, Treasurer
- Dr. Philip Smith, Secretary
- Mr. Ole Jacobsen
- Mr. Scott Macdonald
- Mr. James Seng

All the above Directors who have served for two consecutive years shall retire and be eligible to stand for re-election.



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4. ANNUAL REPORT 2005 (Continued)

4.1 Board of Directors (cont'd)

Mr. Upadhaya then informed members that for this year's election, seven (7) Directors shall be elected. In addition, the 4-3 system will be introduced whereby four (4) Directors with the highest votes will serve for two (2) years and the three (3) other Directors will serve for one (1) year.

The main reason for the introduction of this system is to provide continuity in the running of the APIA. Also, as a result of this system, APIA will now hold an election every year from 2007 onwards.

4.2 APIA SECRETARIAT

PIKOM (The Association of the Computer & Multimedia of Malaysia) has been re-appointed APIA Secretariat in September 2005. The contract is reviewed & renewed annually. Members may contact the secretariat at apia-sec@apia.org

4.3 MEMBERSHIP REPORT

As resolved during the last AGM, the following are the new categories of membership:

- | | | |
|---------------------------|-----------|----------------|
| ▪ Premium Organisation | USD10,000 | Four (4) votes |
| ▪ For Profit Organisation | USD1,000 | One (1) vote |
| ▪ Non Profit Organisation | USD250 | One (1) vote |
| ▪ Individual | USD50 | One (1) vote |

The Membership status as at 31 December 2005 is as follows:

- | | |
|---------------------------|---------------------------------------|
| ▪ Premium Organisation | 1 member |
| ▪ For Profit Organisation | Nil |
| ▪ Non Profit Organisation | 7 members (an increase of 3 members) |
| ▪ Individuals | 17 members (an increase of 5 members) |



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4. ANNUAL REPORT 2005 (Continued)

4.4 Activities in 2005

CommunicAsia 2005

APIA participated in CommunicAsia 2005 in Singapore in June 2005 to promote the APIA and APRICOT 2006 in Perth, Western Australia.

SANOG MoU

APIA has agreed to maintain and hold in trust SANOG's (South Asian Network Operators Group) funds in its bank account. This is to assist SANOG which is a relatively small organization to grow.

Branding of NOGs

APIA will put in more thoughts on branding events like SANOG, PacNOG as mini-APRICOTs.

4.5 APRICOT Update

APRICOT remains as APIA's biggest event. APRICOT is now recognized as the main Asia Pacific wide event on Internet related technologies.

APRICOT reached its tenth year last year and this year, to celebrate its 10th Anniversary, APIA will be recognising the people and organisations who have contributed to its growth by presenting them with a recognition plaque at the APRICOT 2006 Opening Reception.

Meanwhile, APRICOT Management Committee Chair, Dr. Philip Smith has managed to obtain inputs from the committee and has separated the Operations Manual from the Request for Proposal. It has been re-written, updated and is available on the website. The manual documents the APRICOT logistics requirements and processes and will certainly be helpful to the local host in the event planning and execution.



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4. ANNUAL REPORT 2005 (Continued)

4.6 APRICOT 2005

APRICOT 2005 was held successfully in Kyoto, Japan. 859 delegates from 40 countries attended this event.

The event saw the introduction of Key Tracks. There were also simultaneous translations in Japanese for some tracks.

The Demo Lab restrictions were put into place with pre-fabricated scheme provided to the sponsors. It was successful in avoiding situations of elaborate commercial build-ups by sponsors.

The event budget was approximately 69 million Yen (USD 650,000).

4.7 APRICOT 2006

APRICOT 2006 in India was withdrawn by the Board in consultation with APRICOT Management Committee.

APRICOT 2006 is hosted by Western Australia Internet Association (WAIA) in Perth, Australia. Attendance data and budget for Apricot 2006 will be made available at the next general meeting.



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5. FINANCIAL REPORT 2005 BY APIA TREASURER

Mr. Upadhaya invited Treasurer Ms. Kyoko Day to present APIA's Financial Report for year ending 31st December 2005.

Ms. Kyoko Day requested all members to refer to the Financial Report that was circulated earlier. She then reported the following:

- Prior to the AGM, one (1) APIA Board Member, Mr. James Seng and one (1) APIA Individual Member have reviewed the Financial Report and supporting documentation and have found it to be in order.
- The APIA and APRICOT accounts have finally been merged.
- The Financial statement for year ending 31 December 2005 was very close to the budget.
- APIA maintains a checking account which showed a closing balance of USD16.3K and 2 time deposits amounting to USD169K
- In 2005, APIA received a total of USD12.4K in Membership fees.
- APIA Secretariat fee increased from USD1.25K to USD1.5K per month effective September 2005.
- APIA suffered a consecutive loss since 2001. The loss in 2005 is USD7K.
- APIA sent USD30K to WAIA as APRICOT Seed Fund.

Ms. Day also invited all members to examine the accounts if they so wish to do so after the AGM.

Mr. Bill Manning sought clarification on the professional fees-legal. Ms. Day explained to him that this is a budgeted professional fee payable to the Trade Mark Registration agent. The trade mark registration has been approved in the US but is still pending in Singapore.

There being no further questions, Ms. Day asked for the Financial Report to be adopted.

The Meeting agreed.



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6. APIA BUDGET FOR YEAR 2006

Ms. Kyoko Day then presented the draft APIA Budget for year 2006 for members' consideration.

She estimated that the Budgeted membership revenue is not expected to change very much. The Total revenue will be around USD45.9K, an increase of USD30.5K due to the APRICOT 2006 hosting fee from WAIA.

On the other hand, Budgeted expenses which include Secretariat fee, License & Registration, Meeting Expense, Promotion Expense, Bank charges and miscellaneous expenses amount to USD34.2K. The net result is a budget surplus of USD11.6K.

The increase in budgeted expenses is mainly attributed to the increase in meeting expenses, miscellaneous expenses, promotion and site visit expenses. This is due to the expected increase in activity level as APIA plans to hold meetings other than during APRICOT and shall need to incur additional meeting and traveling expenses.

She then invited questions and comments on the budget.

There being no questions, Ms. Day asked for the budget to be approved.

The meeting agreed.



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7. ELECTION OF BOARD OF DIRECTORS

The following candidates stood for election:

1. Gaurab Raj Upadhaya
2. Ian Chiang
3. James Seng
4. Kyoko Day
5. Ole Jacobsen
6. Paul Wilson
7. Philip Smith
8. Scott MacDonald
9. Sumon Ahmed Sabir
10. Suresh Ramasubramanian
11. Tom Vest

The vote counting was carried out by Mr. Stephen Millet and the results were as follows:

1. Gaurab Raj Upadhaya [to serve for two (2) years]
2. Ole Jacobsen [to serve for two (2) years]
3. Paul Wilson [to serve for two (2) years]
4. Philip Smith [to serve for two (2) years]
5. Kyoko Day [to serve for one (1) year]
6. Scott MacDonald [to serve for one (1) year]
7. Suresh Ramasubramanian [to serve for one (1) year]

At the end of the election, Mr. Gaurab Upadhaya thanked Mr. Millet for conducting the vote counting for APIA.



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8. OTHER MATTERS

The APIA Membership:

- Talked about the possibility of APIA becoming more involved in other events, such as SANOG and the need to support similar organisations and look at ways to express similar interests.
- Had a brief discussion on Directors Insurance / liability protection for APIA. It was previously looked into and was found to be too expensive and not cost justifiable for APIA. However, APIA should possibly look at discussing with a lawyer the steps/problems involved if someone challenged the APRICOT trademark.
- Had a discussion on Mini-APRICOT's and their validity. Some suggestions put forth include having two (2) APRICOTs in a year, one being mini and the other major rather than just one APRICOT and may be alternate between a mini and a major version of APRICOTs. There was no strong support for this cause. A more detailed look into the volunteer aspect would need to be addressed before taking this matter further.

No action steps arose from the above comments made during AOB.

There being no other business the APIA AGM ended at 2:00 pm

Confirmed Correct as Minutes of the APIA AGM

Mr. Gaurab Upadhaya, APIA Chair, year 2006

Recorded by: Ms. Molly Cheam
APIA Secretariat